

## Edmonton String Players Association (E.S.P.A.) - General Meeting

Date: Sunday December 20, 2016

Time: 2:00 p.m. - 4:00 p.m.

Call to Order: 2:15 p.m.

Adjourned: 4:20 p.m.

Location: MEP office (210, 11803 125St)

- Next Meeting: Sat, January 9, 2016 10a.m. MEP office (210, 11803 125 Street, Edmonton)

Attendees:

Alan Jones	Tope Akindede	Patricia Estabrooks	
Helene Butler	Christine Twardzik	Leah Flemmer	

Agenda Item	
1. Introduction of all Attendees	<ul style="list-style-type: none"><li>• Round table intro</li></ul>
2. Approval of Agenda	<ul style="list-style-type: none"><li>• Motion to approve agenda by Tope seconded by Helene. Carried.</li></ul>
3. Approval of Minutes from October 24, 2015	<ul style="list-style-type: none"><li>• Motion to adopt minutes for October 24, Helene motioned, Alan seconded. Carried.</li></ul>
4. President's Report	<ul style="list-style-type: none"><li>• Alan moved/seconded Christine to nominate Tope Akindede for the position of Treasurer. Carried.</li><li>• Alan will send new e-mail to encourage parents to use fundscrip as ongoing fundraiser.</li></ul>

	<ul style="list-style-type: none"> <li>● Next Classical Music Networking Meeting will be in February at U of A.</li> <li>● Moved Christine/Seconded Helene to get a photocopier from Digitex as long as we are not under a long term contract. We will ask users to log any copies they make. Carried</li> </ul>
<p>5. Administrator's Report</p>	<ul style="list-style-type: none"> <li>● SSO will use Convocation Hall to rehearse on Jan. 19th and 26th. There will be no charge from U of A.</li> <li>● In Jan. volunteers will sell chocolates at Save-On-Foods.</li> </ul>
<p>6. Artistic Coordinator's Report</p>	<ul style="list-style-type: none"> <li>● A motion was made by Christine and seconded by Helene to appoint Mickey Cameron to take over Clayton Leung's violin class at Caernarvon School for the month of January 2016 until the completion of the Chinese New Year performance scheduled at the school in February 2016. The President will write a letter informing Clayton of the change.</li> <li>● Rationale: Clayton Leung is the assigned instructor but has had to miss many dates as a result of other commitments. The music teacher at Caernarvon and the parent representative expressed concern over the ability of the children to prepare for the Chinese New Year performance without consistent instruction. Patricia has not been able to make contact with</li> </ul>

	<p>Clayton to discuss. Mickey has been working with the students to prepare for Chinese New Year performance. Moved Christine seconded Helene. Carried.</p> <ul style="list-style-type: none"> <li>● Patricia reported that she believes the Bornoff method, for teaching groups of children to play stringed instruments should be taught by our teachers starting in September 2016. Some training will be required for our teachers. Patricia to present a budget. May be able to get external funding.</li> </ul>
<p>7. Instrument Technician's Report</p>	<ul style="list-style-type: none"> <li>● Needs two new shelves to organize resources.</li> <li>● Leah has had many outside requests to rent instruments. Requests have been denied. Current policy is we do not rent to outside individuals or groups.</li> <li>● A new/updated list of approved volunteer activities, including helping in MEP office, will be posted on the MEP website.</li> <li>● Edmonton Public Libraries have rooms that MEP could possibly have access to. Waiting to hear back from EPL on this.</li> </ul>
<p>8. Treasurer's Report</p>	<ul style="list-style-type: none"> <li>● Brent will perform Treasurer's duties temporarily and bring the books up to date before we can pass on the treasurer's duties to another parent volunteer.</li> </ul>

	<ul style="list-style-type: none"> <li>● Tope was elected as new treasurer.</li> </ul>
9. Tours and Concerts Committee	<ul style="list-style-type: none"> <li>● Feb. 3rd and 4th: Concordia - Tegler Hall for class concerts. 7:00 p.m. concert time</li> <li>● May 16-19th: Concordia - Tegler Hall for class year-end concerts.</li> </ul>
10. Advertising Committee	
11. Casino Committee	
12. Bingo Committee	<ul style="list-style-type: none"> <li>● The next bingo will be in January 2016.</li> </ul>
13. Fundraising Committee	
14. Website Committee	
15. Alumni Committee	
16. Abuse Committee	<ul style="list-style-type: none"> <li>● Need letters with logo for potential instructors to present to police so they can request a police clearance.</li> </ul>
17. Additional business	<ul style="list-style-type: none"> <li>● March 19th will be Spring Saturday Workshop: need 3 clinicians for morning (Patricia), lunch and activities in afternoon (Helene). Argyll Community Hall have agreed to rent the space. Damage deposit required by Jan.15th.</li> <li>● Christine looking for venue for Winterfest 2016.</li> </ul>

	<ul style="list-style-type: none"> <li>● Auditions will be held on Jan. 14th and 21st during orchestra time. Would like to move students with sufficient skills to next level of orchestra; particularly from Junior to Intermediate.</li> <li>● Leah will send a group e-mail to reminding people of donation opportunity.</li> <li>● Leah will send a group email to remind people of opportunity to make a tax deductible donation to Edmonton Strings Players Association.</li> <li>● City of Edmonton grant: will know in March and get in May, if anything. \$0 budgeted</li> <li>● AFA grant: need to apply by March 1st. Could mean \$17,000 for us. Still in budget as per AGM info.</li> <li>● Vision Statement: writing and changing the by-laws.</li> </ul>
16. Closing Comments	<ul style="list-style-type: none"> <li>● Moved Christine/Secoded Helene to adjourn. Carried</li> </ul>

Meeting adjourned at 4:20 p.m.

NEXT MEETING: Saturday, January 9th @ 10:00 a.m. at the M.E.P. Office

Tabled items:

Orchestra restructure and possible name changes
Spring fundraiser
Deposit checks for volunteer work: who and how much?

