

## Edmonton String Players Association (E.S.P.A.) - General Meeting

Date: Saturday, November 28th

Time: 10:00 a.m. - 12:00 p.m.

Call to Order: 10:20 a.m.

Adjourned: 12:42 p.m.

Location: MEP office (210, 11803 125St)

Next Meeting: Saturday, January 9th, 10a.m. MEP office (210, 11803 125 Street, Edmonton)

### Attendees:

Alan Jones	Brent Gustafson	Annette Gustafson	Patricia Estabrooks
Helene Butler	Christine Twardzik	Martin Kopchia	Leah Flemmer
	Catherine Kopchia		

Agenda Item	
1. Introduction of all Attendees	<ul style="list-style-type: none"><li>● Round table intro</li></ul>
2. Approval of Agenda	<ul style="list-style-type: none"><li>● Motion to approve agenda by Brent seconded by Christine. Carried.</li></ul>
3. Approval of Minutes from October 24, 2015	<ul style="list-style-type: none"><li>● Motion to adopt minutes for October 24, Christine motioned, Brent seconded. Carried.</li></ul>

<p>4. President's Report</p>	<ul style="list-style-type: none"><li>● 618.27 raised from Fundscript.</li><li>● Alan will send new e-mail to encourage parents to use fundscript as ongoing fundraiser.</li><li>● Next Classical Music Networking Meeting will be in February at U of A.</li><li>● A motion was made by Christine and seconded by Helene to get a photocopier from Digitex as long as we are not under a long term contract. We will ask users to log any copies they make.</li></ul>
<p>5. Administrator's Report</p>	<ul style="list-style-type: none"><li>● Dec. 10th Victoria HS not available. We will use 2 rooms of Milner Library - Centennial and Edmonton</li><li>● SSO will use Convocation Hall to rehearse on Jan. 19th and 26th. There will be no charge from U of A.</li><li>● 50 T-shirts have been ordered and will arrive at Leah's home address on Dec.18th. 30 already sold, 20 extras.</li><li>● In Jan. volunteers will sell chocolates at Save-On-Foods.</li><li>● Winterfest is ready to go.</li></ul>

<p>6. Artistic Coordinator's Report</p>	<ul style="list-style-type: none"> <li>● A motion was made to replace the Bennett Centre Retreat with all day Saturday events with clinicians. Moved Catherine seconded Brent. Carried.</li>   <li>● 30 students had registered for the retreat.</li> </ul>
<p>7. Instrument Technician's Report</p>	<ul style="list-style-type: none"> <li>● Workshops held in next few weeks.</li>   <li>● Needs two new shelves to organize resources.</li>   <li>● Leah has had many outside requests to rent instruments.</li>   <li>● On MEP website, a new list of approved volunteer activities will be added, including helping in MEP office.</li>   <li>● Edmonton Public Libraries have rooms that MEP could possibly have access to.</li> </ul>
<p>8. Treasurer's Report</p>	<ul style="list-style-type: none"> <li>● Brent will perform Treasurer's duties temporarily and bring the books up to date before we can pass on the treasurer's duties to another parent volunteer.</li> </ul>
<p>9. Tours and Concerts Committee</p>	<ul style="list-style-type: none"> <li>● Winterfest on Dec. 13th: The Royal Alberta Museum will be used for the Christmas concert. Piano rented. Access: 1 - 4:30pm</li> </ul>

	<ul style="list-style-type: none"> <li>• Feb. 3rd and 4th: Concordia - Tegler Hall for class concerts. 7:00 p.m. concert time</li> <li>• May 16-19th: Concordia - Tegler Hall for class year-end concerts.</li> </ul>
10. Advertising Committee	
11. Casino Committee	<ul style="list-style-type: none"> <li>• All went well.</li> </ul>
12. Bingo Committee	<ul style="list-style-type: none"> <li>• Motion to authorize the application for a bingo licence as a member of the West End Bingo Association for the two year period from March 1, 2016 to February 28, 2018. Moved Martin. Seconded Christine Carried.</li> <li>• There will be 10 bingos for next year, the first one being in March.</li> </ul>
13. Fundraising Committee	<ul style="list-style-type: none"> <li>• Moved Helene/Seconded Virginie that we sell chocolates at Winterfest and class concerts and purchase 2 cases of almond and 1 case of mint chocolates. Carried</li> </ul>
14. Website Committee	
15. Alumni Committee	

16. Abuse Committee	<ul style="list-style-type: none"> <li>• Need letters with logo for parents to present to police.</li> </ul>
17. Additional business	<ul style="list-style-type: none"> <li>• The free tickets from Windspear will be distributed to any student on a first come first serve basis. Helene will find out details and contact info.</li> <li>• Brent will write the newsletters. There will be one for Fall and one before Christmas.</li> <li>• City of Edmonton grant: will know in March and get in May, if anything. \$0 budgeted</li> <li>• AFA grant: need to apply by March 1st. Could mean \$17,000 for us. Still in budget as per AGM info.</li> <li>• Vision Statement: writing and changing the by-laws.</li> </ul>
16. Closing Comments	<ul style="list-style-type: none"> <li>• Motion for meeting to be adjourned by Brent, seconded by Christine, all in favor</li> </ul>

Meeting adjourned at 12:42 p.m.

NEXT MEETING: Saturday, January 9th @ 10:00 a.m. at the M.E.P. Office

Tabled items:

Orchestra restructure and possible name changes
Spring fundraiser
Deposit checks for volunteer work: who and how much?