

May Meeting Minutes

Type of Meeting: General

Meeting called by: Edmonton String Players Association

Date: May 5th, 2018

Time: 10:00 AM

Location: #210, 11803 125 Street



music
ENRICHMENT
program

ATTENDEES	
Sherlynn Der	Wei Ming Chew
Jason Row	Raul Bonsol
Loan Huynh	Catherine Mansaw
Junsheng Zhang	David Peacock
Sul-ah Kim	Carla Hirschfeld
Jie Yu	Joy Tan
Mira Choi	Raymond Lai
Chamila Samarasekara	

MINUTES	
CALL TO ORDER: 10:00 AM	
1. Introduction	Round Table
2. Agenda Approval	Motion: Catherine Mansaw Second: David Peacock
3. Minutes Approval - April 14, 2018	Motion: Carla Hirschfeld Second: Catherine Mansaw
4. Report - President <ul style="list-style-type: none"> Everything went well at the Kiwanis Festival. Currently, the Board does not have the exact grading from the teachers, but will request it to present it at the next meeting. The Board is continuing to issue Volunteer Deposit returns. During the April Meeting there was a motion to reduce the fee for the Singing Strings Orchestra. Since that time, the ESPA President has met with Petar Dundjerski, and discussed his ideas and suggestions with the other Executives. In previous years there was uncertainty around venue rental fees, thus the Orchestra Fee was increased to \$350. Due to Petars relationship with the U of A, MEP is allowed to use their rehearsal space <i>free of charge</i> – therefore the Executives have decided to reduce the SSO fee to \$300. 	Sherlynn Der
5. Report - Treasurer <ul style="list-style-type: none"> Accounts as of April 14th, 2018: <ul style="list-style-type: none"> General Operating: \$ 170,652.63 	Sherlynn Der (Annie unable to attend)

- Casino: \$ 59,898.89
- Bingo: \$ 3,203.51
- Request from AGLC to complete financial reports for Casino & Bingo Accounts.
Deadline: end of June 2018

6. Unfinished Business

a. Planning 2018/19

- Confirmed Teachers;
 - VIOLIN:
 - Gabriele Theilmann
 - Alison Zdunich
 - Jackie Power
 - Christina Jang
 - Jocelyn Joe (New Teacher, DMAA)
 - CELLO:
 - Patricia Estabrooks
 - ORCHESTRA:
 - Level 1: Allyson Lyne (New Conductor)
 - Level 2: Patricia Estabrooks
 - Level 3: Sarah Woodman
 - Singing Strings: Petar Dundjerski
- Guitar Classes/Ensemble:

Andrea Lastiwka notified her Students directly that she will not be returning for the 2018-2019 Season, and is opting to offer only private lessons.

Raymond Lai suggested replacement Teachers, and the Board urges Members to send names of any potential new Guitar Teachers to the ESPA President, sherlynn@musicenrichment.ca

The Executives will contact current Guitar students if they are interested in continuing with the MEP Guitar Program.

b. Rental Spaces

- All existing host Schools have confirmed their availability, and will allow MEP to continue classes in their spaces.

c. Promotional Ideas

- Suggestion to post advertisement in Chinese News Paper (Kelvin Yong provided quotes):
 - Quarter page: \$45/week
 - Half page: \$85/week
 - Full page: \$160/ week
- Suggestion to add MEP posting in the St. Albert Gazette (Free for Non Profits to advertise)
- Catherine Mansaw offered to help put up MEP posters at libraries in St. Albert and Castle Downs
- Suggestion to have an ensemble performance and/or presentation at various schools.
There may be concerns with:
 - Students missing school
 - Liability around the transportation of students
- MEP Promotional Poster:

<ul style="list-style-type: none"> – Yelynn Woo spoke with the Principal of Meadowlark School and they are willing to post a MEP ad to their SchoolZone as long as it is in PDF format. Other Members present agreed to ask their Schools as well. The Executives will provide the attendees with the PDF once it is available, and Sherlynn will contact MEP Host Schools. – Karen Hipson has been updating the MEP FaceBook Page, the Executives will forward Karen the poster for her to add. Members with FaceBook accounts were asked to share and like the postings to increase visibility. • Posting in the Alberta String Association: <ul style="list-style-type: none"> – Allyson Lyne (MEP's new orchestra conductor) asked if MEP was interested in posting program information the upcoming ASA newsletter. Sherlynn provided a short blurb on MEP and a couple Winterfest photos for Allyson to submit for publishing May 6th. <p>d. 2018/19 Registration</p> <ul style="list-style-type: none"> • The ESPA Secretary is working on the web form. <ul style="list-style-type: none"> – Should open on, or before, May 15th. – Parents will be notified when it is available. <p>e. Year End Concerts</p> <ul style="list-style-type: none"> • Tuesday May 15th – Ascension Lutheran Church Ascension Lutheran Church • Wednesday May 16th – Ascension Lutheran Church Ascension Lutheran Church • Orchestra Extravaganza Sunday May 27th – Concordia Tegler Centre <p>f. Volunteer Opportunities</p> <ul style="list-style-type: none"> • Memebers were notified that although the Year End Concert Volunteer opportunities were currently full, it does not mean that they cannot help. The group was advised to contact the Registrar (registrar@musichenrichment.ca) or Karen Hipson (karen.hipson@gmail.com) to inquire about potential positions. • Recap of Upcoming Activities; <ul style="list-style-type: none"> – Class Concerts (May 15 & 16) – Orchestra Extravaganza (May 27) – Rental Returns (June 2 & 3) – Singing Strings Auditions (June 4 & 6) – Orchestra Auditions (June 7 & 14) 	
<p>7. New Business</p> <p>a. Repair Kits</p> <ul style="list-style-type: none"> • Suggestion to provide Teachers with instrument repair kits (strings, etc), however since there was no motion to adopt this will be discussed at a later meeting. 	<p><i>Tabled</i></p>

b. Website Training

- The ESPA Secretary is updating the registration, it is important that she understands the workings of the website. Suggestion to send her for training with the Webmaster (Shannon Eyben – Shady Tree Design)

c. Edmonton Symphony Orchestra Open Rehearsal (May 31)

- Patricia felt this would be a good event for Students to attend and would like MEP to cover the cost. Tickets are 9\$/each and for every 10 Students 1 Adult Supervisor is required.
 - Discussion occurred, Members felt due to the number of students, varying classes and the short timeline, it was too difficult to quantify how many tickets MEP would cover and how to send out information in the short amount of time and coordinate the ticketing.
Thus – the question/request was not carried.

d. Feedback & Suggestions from ESPA Members

- Program is generally very good and is affordable; kids enjoy the program and the orchestra because it is unique.
- Parents are thankful the new executives are helping to look after program.
- Negative: There is no summer program. Also – there is a requirement to come in June 2nd/3rd for instrument inspection.

Motion: Raymond Lai
Second: Carla Hirschfeld
Vote: 11 Yes

8. Next Meeting

Date: Saturday June 2nd, 2018

Time: 10:00 AM

Location: #210, 11803 125 Street

MEETING ADJOURNED: 11:16 AM