

November Meeting Minutes

Type of Meeting: General
 Meeting Called by: Edmonton String Players Association
 Date: November 17th, 2018
 Time: 10:00am
 Location: #210, 11803 125 Street



ATTENDEES	
Sherlynn Der	Christine Mercier
Joanne MacDonald	Sheila Albrecht
Patricia Estabrooks	Jack Mah
Xiao Lin	Guillaume Tardif
Esayas Asmelish	

MINUTES	
CALL TO ORDER: 10:17AM	
1. Introductions	Round Table
2. November Agenda Approval	Motion: Guillaume Tardif Second: Jack Mah
3. Minutes Approval- October 13, 2018	Motion: Jack Mah Second: Joanne MacDonald
4. Report – President <ul style="list-style-type: none"> Welcome new executive: Christine, Joanne, Augustine (not in attendance) New executives have appointment with Servus Credit Union to switch over signing authorities (removing last year’s executive and adding the new executives) for all ESPA bank accounts. ESPA’s annual society return and the update of the new executive board members has been filed with Corporate Registry on Oct. 30/18. Registration: \$1805 outstanding from registration fees. (5 students are on monthly payment plan that was approved by last year’s executives and 3 students have not paid or made payment arrangement). 23 students have not submitted postdated volunteer deposit cheque. Sheila will follow up with those student’s parents and by Jan 2019 executives will need to decide on an action if still not successful with collecting payment and/or volunteer cheques. We have rented McNally School for Orchestras 2 & 3 rehearsals - \$125/room each night, which is same cost as the churches, but McNally can host both orchestras. Rentals at McNally School is booked until the end of December. Nov 29 is not 	Sherlynn Der

<p>available, so Strathearn United church will be the alternative. Sherlynn will inquire about continual rentals at McNally for 2019.</p> <ul style="list-style-type: none"> • Patricia Estabrooks asked if EPSB is going to continue to allow MEP to lease at existing host school at no cost? Secretary at EPSB leasing said that “in the near future” it might change. The staff at EPSB leasing are all new and might not know MEP’s background, will need to check all the terms and whether there is an “end date” recorded. Will carry over to meeting in 2019. • Instrument Sale: Took place on Saturday, Nov. 3/18. Patricia asks that Judy Lewis get an honorarium of \$100 for helping prior to and on the day of event. Passed Sold: \$4455 worth of violins/violas & 1 bass Still have a lot of surplus violins and violas that are not being rented (only 50 instruments are rented this year, and 27 are cellos and 23 are violins), will consider having another sale in the spring 2019 or even donating as Patricia knows of 3 organizations that will accept instrument donations. MEP still has \$25,000 Rogers grant that was received last year that could be used towards purchasing new instruments if needed. • Welcome president of Alberta String Association (ASA), Guillaume Tardif to the meeting. ASA is here to generate more communication between music programs and offer support and resources if needed. MEP’s Orchestra 3 conductor (Allyson Lyne) is also the secretary of ASA. 	<p>Motion: Christine Mercier Second: Guillaume Tardif</p>
<p>5. Report – Treasurer</p> <ul style="list-style-type: none"> • New treasurer (Augustine Wong) doesn’t have access to ESPA’s banks accounts until after meeting with bank this afternoon. • Accounts <ul style="list-style-type: none"> — General Operating: \$203, 227.22 — Casino & Bingo: \$35, 100.61 — ETransfer: \$0.83 • What can be paid out of casino & bingo account? AGLC has a list of approved use of proceeds: Eg. Teachers honorariums, venue rental for concerts and rehearsals, repairs of instruments, music stands, sheet music etc. All day to day operations will be paid out of general operating account: Eg. Photocopier rental, Shaw (telephone and internet), office admin/registrar, and website etc. Volunteering at monthly bingo’s and at casino event is so crucial to the program as the general operating account alone won’t have enough money to run the program. Important for parents to continue to be involved with program and not just to get their volunteer deposit cheque back. 	<p>Sherlynn Der</p>
<p>6. New Business</p> <p>a. Winterfest: Sunday, Dec. 16/18 @ Tegler Concordia University</p> <ul style="list-style-type: none"> • Admission at last years concert was \$5, EYO hands out free tickets to teachers to see their students that are in the program, MEP could do the same. Since casino/bingo 	<p>Motion: Joanne MacDonald Second: Jack Mah</p>

funds pays for venue rentals, there will be no cost for admission, will continue to accept donations for program. Passed.

- Sherlynn will look into 50/50 license.
- Patricia will arrange concert schedule (contact the other conductors re: repertoire and rehearsal times) and let Sherlynn & Sheila know details. Level 2 to play first, then combined 2/3, then Level 3, followed by SSO. Patricia agreed to MC at the concert. Venue is booked from 1:00pm-4:30pm, concert to start at 3:00pm. Sherlynn will get programs printed and will ask Karen Hipson to arrange the parent volunteers.
- Suggestion: have a special guest who would speak about the program, success, influence, etc. (someone with visibility, media, ESO musician?) Perhaps try to arrange for next year concert. We will discuss that in January meeting.
- wonder if MEP teachers could participate in the concerts? They don't usually, but perhaps we could consider asking them for the year end concert. Discuss in January meeting.

b. Upcoming Important Dates:

- Bingo: Tuesday, Nov 27/18. New bingo chair (Christine Daume) said 10 parents have signed up for that date as well as 1 spare. Next bingo is Wednesday, Dec. 19/18, only 6 parents have signed up, Sheila to send email to parents & teachers asking for volunteers to help.
- Casino: May 29 & 30, 2019 @ Grand Villa Casino (downtown). Associations are no longer able to choose casino location, it is done by draw now. Sherlynn received casino package from AGLC will sent out info in 2019 to recruit for volunteers
- Last day of classes: Dec. 14/18. The 3rd week of Dec. is for any makeup classes for teacher's that had to cancel during regular season (teacher will directly inform student/parents)

c. Discussion:

- Promoting Program: maybe invite principals and teachers from host schools to concerts. Patricia feels more planning about the future is needed before we push for marketing. Sherlynn suggests employing a director for the program that can provide continuity as new executives are elected each year. Who and where do we look for a director, how much do they get paid, what's their job description. Topic to be carried over to 2019 for discussion.

7. Next Meeting

Date: Saturday, December 1st, 2018

Time: 10:00am

Location: #210, 11803 125 Street

MEETING ADJOURNED: 11:40AM