

JUNE Meeting Minutes



Type of Meeting: Board Meeting
 Meeting Called by: Edmonton String Players Association
 Date: June 08th, 2019
 Time: 10:00am
 Location: MEP Office, #210, 11803 125 Street
 Edmonton, Alberta T5L 0S1

ATTENDEES			
Christina Barry	Christine Daum	Christine Mercier	Courtney Cline
Maxine Heatherington	Sheila Albrecht	Patricia Estabrooks	Derrick Schmuhl

MINUTES	
CALL TO ORDER: 10:05AM	
1. Introductions	Round Table
2. May Agenda Approval	Motion: Courtney Cline Second: Christine Daum
3. Minutes Approval- May 4th, 2019	Motion: Courtney Cline Second: Christine Daum
4. Report – President <ul style="list-style-type: none"> • Kiwanis was a great success and feedback has been positive overall. • There is a new scholarship available for singing strings and details will be shared by next meeting. • Advertising is a focus for upcoming year and new flyers brochures, marketing plan and orchestra poster need to be developed - will be looking forward to 2020 development. • Volunteering continues to be a challenge and there was discussion surrounding volunteers needing to fulfil volunteering responsibilities or have cheques kept in trust cashed. • Remaining volunteer shifts can potentially be 9:00-12:00 pm, depending on how many people show up. Up to 10 spots are available for sign up. Lack of care-taking volunteers were discussed. 	Christina Barry

<ul style="list-style-type: none"> • A volunteer crew will be assembled to clean the office and work on moving the music library to a new room. • Bingo and Casinos were successful with high attendance and good volunteer engagement; several individuals went above and beyond. June 22 looks good to go and are online to be better than last year. 	
<p>5. Report – Treasurer</p> <ul style="list-style-type: none"> • List if donations: \$535.00+\$160.00+\$320.00 = Total \$1015.00 • Christine Daum will send the Treasurer’s Report to the board for review on behalf of Sherlynn Der. 	Christine Daum
<p>6. Announcement of Meeting dates</p> <ul style="list-style-type: none"> • September 14th, 2019 - 10:00 am @ MEP Office • October 10th, 2019 - 6:00 pm @ Ottwell • November 23rd, 2019 - 10:00 am @ MEP Office 	Discussion
<p>7. New Business</p> <ul style="list-style-type: none"> • Value of remaining and defunct instruments needs to be evaluated - strategy for valuation and appraisal was discussed. • Instruments for sale need to be identified and a strategy for conducting a sale needs to be developed. • New insurance- the need for a potential new policy was discussed- is specialization required? • Methods for revenue generation and how to process donations was named as a future priority. • A budget needs to be defined for ordering music and supplies • A process for thank you cards and potential gifts (or gift cards) needs to be formalized. • Marketing and operational strategic plans need to be developed in the upcoming year and discussion regarding the organization of marketing and operational committees was proposed. • Stability for new locations are a priority and require further development over the Summer. • New meeting sign-in sheets and administrative materials was discussed 	Discussion
<p>8. Next Meeting Date: To be announced</p>	
<p>MEETING ADJOURNED: 11:03AM</p>	