

Edmonton String Players Association (E.S.P.A.) - Executive Meeting

Date: Saturday, December 3rd, 2016

Time: 9:30 am - 11:30 a.m.

Call to Order: 9:45 a.m.

Adjourned: a.m.

Location: MEP office (210, 11803 125St)

Next Meeting: Jan. 7th, 2016, 9:30am MEP office (210, 11803 125 Street, Edmonton)

Attendees:

Alan Jones	Debra Dawe	Patricia Estabrooks	Anh Le
Helene Butler	Christine Twardsik	Martin Kopchia	Catherine Kopchia
	Gabriele Thielman		

1. Approval of Agenda.

Catherine would like to add an item after the approval of the minutes, also we will add the t-shirt update. Helene moved to approve the agenda, Catherine seconded. Carried.

2. Approval of November 5th Minutes

Vincent's resignation needs to be moved before the nomination of the new vice president. Astrid in in charge of volunteers for the concert and not for the whole concert. Catherine moved to approve the minutes as amended. Alan seconded. Carried.

3. Police record check

A teacher turned in a receipt for an unusually expensive police record check due to fingerprinting. MEP will pay for this as is our policy.

4. T-shirt update

T-shirts will be sold at the Winterfest concert.

5. Update from registrar

The number of students hasn't changed: 328. December instalments are due on Dec. 15th.

6. Artistic Coordinator Update

- There will be about 140 children performing this year the the Winterfest concert.
- Mickey will not be there.
- Debra was unable to get donations of flowers or food.
- In order to get a tax receipt for a donation, a form will need to be turned in along with the donation.
- Christina Jang is returning as a teacher. Patricia has had to make new changes to accommodate teachers and students. She has given Christina 4 of her 5 old classes and proposes that Christina, Jackie, and Mickey do some team teaching.
- Ivy will receive honorariums as an assistant.
- Patricia proposes that we sell Bornoff bass and cello books to the FASE program. Debra motioned that we see if we can dispose of the books at no cost or for some benefit as negotiated by Patricia. Christine seconded the motion. It was carried.
- Chris Derksen was a MEP student and is now willing to do a benefit concert this coming February, sometime between Feb.12th and 17th . We are looking for a venue. Patricia and Chris will organize the concert.
- Applications to participate in the Kiwanis festival are due in February. The entry fee has increased to \$90 per orchestra.
- Music Counts Grant: This year, 131 students of our 328 students are renting instruments from MEP. Patricia would like permission to buy 10 new cellos (\$1 230 each) of varying sizes, and to upgrade our violins with better quality strings and bows. Catherine moved

that Patricia has permission to proceed with purchase of instruments as outlined subject to the terms of the grant. Helene seconded. It was carried.

7. Treasurer presentation of budget

Since MEP is unable to work out satisfactory terms with JW & Associates, Martin motioned that we find a different accounting company to file the 2016 tax return before the end of December 2016. Debra seconded. Carried. Martin will start looking for an accountant.

8. Bingo chair update

Martin will continue as bingo chair. We have received new dates from West End Bingo. Our license is valid until Feb. 2018 ???

9. Office computer

- The computer has been slow. Gabriele will keep log of when this is occurring and how often. Computer may need to be fixed of the Christmas break.
- Martin motioned that we purchase Quickbooks to keep track of finances. Debra seconded. Carried.

10. Policy Review: family discounts, volunteer deposits

Tabled to January meeting.

11. Website update

Tabled.

16. Victoria School

Victoria school has started a string program competing with ours.

18. Adjournment & next meeting

Adjourned at .

The next meeting will be held on Jan. 7th, 9:30 am at MEP office.