

# Meeting Minutes

Type of Meeting: General  
 Meeting called by: Edmonton String Players Association

Date: February 3rd, 2018  
 Time: 10:00 AM  
 Location: #210, 11803 125 Street



ATTENDEES	
Sherlynn Der	Ming Chew
Patricia Estabrooks	Courtney Cline
Joanne McDonald	Kevin Li
Kristen McBryan	Erik Brown
Sylvia Li	Jun Chen
Lucy Wong Mah	Yu Zhang
Lin Chen	Walker Xu
Jeannie Yung	

MINUTES	
<b>CALL TO ORDER: 10:12 AM</b>	
<b>1. Introduction</b>	Round Table
<b>2. Agenda Approval</b>	Motion: Erik Brown Second: Jeannie Yung
<b>3. Jan 6/18 Minutes Approval</b>	Motion: Erik Brown Second: Jun Chen
<b>4. Report – President</b> <ul style="list-style-type: none"> <li>•Kiwanis has been paid for. Following groups/classes have been entered and paid for Kiwanis: Andrea Lastiwka – Guitar Ensemble Christina Jang/Ivy Poon – all 6 violin classes Patricia Estabrooks – Orchestra 2 Petar Dundjerski – Singing Strings Sarah Woodman – Orchestra 3</li> <li>•Chamila Samarasekara has been hired as the new Office Administrator &amp; Registrar. Effective as of January 29<sup>th</sup>, 2018. She can be contacted via email at <a href="mailto:registrar@musicenrichment.ca">registrar@musicenrichment.ca</a>, or by phone at (780) 705-2040.</li> <li>• Last month there was approximately \$10,000 outstanding; the majority of those individuals were contacted on January 23<sup>rd</sup>. Currently, there is \$2,350 still owing.</li> <li>•Members have been inquiring about volunteer positions.                             <ul style="list-style-type: none"> <li>– Bingo is currently full for this year, but Members can still</li> </ul> </li> </ul>	Sherlynn Der

<p>be placed on the standby list in the event another volunteer is unable to attend.</p> <ul style="list-style-type: none"> <li>- Year-End Concerts will take place over 3 days and will require parent volunteers.</li> </ul> <p>Emails will be sent out periodically, outlining the various volunteer opportunities as they arise.</p> <ul style="list-style-type: none"> <li>• Volunteer Refunds; Refunds will be issued to Members in the order of completion.</li> <li>• <i>Motion to remove the previous Secretary (Judith Franchuk) from ESPA Bank Accounts</i></li> <li>• <i>Motion to add the new Secretary (Courtney Cline) to ESPA Bank Accounts</i></li> </ul>	<p>Motion: Sherlynn Der Second: Erik Brown</p> <p>Motion: Sherlynn Der Second: Joanne McDonald</p>
<p>5. <b>Report – Treasurer</b></p> <ul style="list-style-type: none"> <li>• Accounts as of February 3<sup>rd</sup>, 2018: <ul style="list-style-type: none"> <li>- General Operating: \$166,651</li> <li>- Casino: \$81,643.44</li> <li>- Bingo: \$2636.95</li> </ul> </li> <li>• Teacher Honorariums; The names on the Use of Proceeds had not been updated since 2015, we have updated this to be current.</li> </ul>	<p>Sherlynn Der (Annie unable to attend)</p>
<p><b>6. Unfinished Business</b></p>	
<p><b>a. Space Concerns</b></p> <ul style="list-style-type: none"> <li>• Victoria School not allowing Orchestra 2 &amp;3 to use their space on February 15<sup>th</sup>, March 15<sup>th</sup> or April 26<sup>th</sup> due to open house scheduling conflicts. Orchestra 2 is booked at Ascension Lutheran Church on the three days mentioned above.</li> <li>• Sherlynn Der said we are able to rent Strathearn United Church (8510 95 Ave NW) for \$125 per night. We already have the key, and can store stands there, but we need volunteers to help move them on February 15<sup>th</sup> (<i>Joanne volunteered to help move some stands</i>).</li> </ul>	
<p><b>b. Promotional Ideas</b></p> <ul style="list-style-type: none"> <li>• Kelvin and Teresa Lank have been updating the MEP brochures - no updates as they are still on their 1<sup>st</sup> draft. We hope to distribute before 2018-2019 Registration opens.</li> </ul>	
<p><b>c. Performances</b></p> <ul style="list-style-type: none"> <li>• In past years, Orchestras would go to schools and preform for peers but we are unable to do this this year due to logistics (overall coordination, concerns of students missing school, etc.) Joanne asked if it was feasible to have small groups go on a PD day to the other school board, as these days off are not synchronized. We will look into setting this up for next year.</li> </ul>	<p><i>Tabled to next meeting</i></p>
<p><b>d. 2018-2019 Season Planning</b></p> <ul style="list-style-type: none"> <li>• Planning cannot take place until MEP Teachers &amp; Host Schools confirm their availability.</li> </ul>	

<p>Sherlynn Der will contact the above mentioned this month and report back in the next meeting.</p>	<p><i>Tabled to next meeting</i></p>
<p><b>e. Rental Spaces</b></p> <ul style="list-style-type: none"> <li>• We have had issues with hosts such as Victoria/Marie Poburn where we had to cancel classes due to conflicts (open house, etc.) – Should we continue to stay in schools or rent a new space?</li> </ul> <p>Host Schools must be contacted to gauge if we should continue with them or try to find a more permanent rental space.</p>	<p><i>Tabled to next meeting</i></p>
<p><b>f. Bornoff Music Books</b></p> <ul style="list-style-type: none"> <li>• The books were specifically created for group teaching and are only useful if instructors are trained to use them. There has been limited interest from MEP Teachers. Patricia Estabrooks contacted FASE about having books sent to them. The books have been packed and inventoried (19 boxes total) by Patricia.</li> </ul> <p>Patricia will contact Debbie Lyle (FASE) with shipping quotes, which must be paid by FASE before the boxes are sent.</p>	
<p><b>g. Year End Concerts</b></p> <ul style="list-style-type: none"> <li>• Classes: May 15<sup>th</sup> and 16<sup>th</sup> Ascension Lutheran Church 8405 83 St NW</li> </ul> <p>Sherlynn presented three possible Orchestra locations;</p> <ul style="list-style-type: none"> <li>– Old Strathcona Performing Arts: May 26<sup>th</sup> Also where Kiwanis will be held but Patricia does not like this venue due to acoustics.</li> <li>– Convocation Hall: Saturday May 26<sup>th</sup> Though the stage may be problematic.</li> <li>– Tegler Centre Concordia: Sunday May 27<sup>th</sup></li> </ul> <p>Tentative times for rehearsals and performances would be similar to Winterfest.</p> <ul style="list-style-type: none"> <li>• <i>Motion to book at Concordia</i></li> </ul> <p>Volunteers will be required for door admissions and to help rearrange the space due to band concerts the night before.</p> <p>The website &amp; Facebook page will be updated when all dates and times are confirmed.</p>	<p>Motion: Erik Brown Second: Kristen McBryan</p>

<p><b>7. New Business</b></p> <ul style="list-style-type: none"> <li>• String Replacements occurred on January 27<sup>th</sup>, 2018, facilitated by Patricia Estabrooks, Mickey Cameron and Judy Lewis.</li> </ul> <p>-12/72 Renters attended</p> <p>As there are still strings available (Previously purchased via the TD Music Counts grant), we may arrange another date as long as Mickey is available. Registrants could be emailed or called to gauge interest in another replacement event.</p> <p>We must confirm that Mickey is available before we ask the OAR to contact individuals.</p> <p>Joanne MacDonald proposed that we use the surplus to re-string instruments currently at MEP, but Patricia does not feel this would be a worthwhile endeavor as the 100+ instruments also require further repair and there is currently only one luthier in Edmonton who is very backlogged already.</p> <ul style="list-style-type: none"> <li>• <i>Motion to get Mickey and Judy gift cards to show our appreciation for all their help.</i></li> <li>• <i>Motion for the gift card denomination to be \$100.</i></li> <li>• <i>Motion that the gift cards be Prepaid Visa/Mastercard.</i></li> </ul> <ul style="list-style-type: none"> <li>• Joanne MacDonald inquired about Tax Receipts. These are being worked on and will hopefully be sent out within next 2 weeks</li> <li>• Patricia Estabrooks feels registrants do not know where to get accessories (rosin, shoulder rests, stands, etc) and motions that we obtain these items to be available for purchase through MEP. Patricia will check prices for midrange stands on consignment from Myhers/Long &amp; McQuade.</li> </ul>	<p><i>Tabled to next meeting</i></p> <p>Motion: Sherlynn Der Second: Ming Chew</p> <p>Motion: Jeannie Yung Second: Krysten McBryan</p> <p>Motion: Courtney Cline Second: Sherlynn Der</p> <p><i>Tabled to next meeting</i></p>
<p><b>8. Other Items</b></p>	
<p><b>9. Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Patricia urged Executives to discuss Registration &amp; Rental fees for the upcoming season in the next general meeting.</li> <li>• Next General Meeting Date: Saturday, March 3<sup>rd</sup>, 2018 Time: 10:00 AM Location: #210, 11803 125 Street</li> </ul>	
<p align="center"><b>MEETING ADJOURNED: 11:23 AM</b></p>	