

Meeting Minutes

Type of Meeting: General
 Meeting called by: Edmonton String Players Association

Date: March 3rd, 2018
 Time: 10:00 AM
 Location: #210, 11803 125 Street



ATTENDEES	
Sherlynn Der	Courtney Cline
Patricia Estabrooks	Erik Brown
Kevin Li	Sylvia Li
Jun Chen	Ben Song
Yan Xu	Luwam Fukrey
Linda Sahli	Holly McCabe
Esayas Asmelish	Walker Xu
Fang Yang	Chamila Samarasekara

MINUTES	
CALL TO ORDER: 10:15 AM	
1. Introduction	Round Table
2. Agenda Approval	Motion: Erik Brown Second: Holly McCabe
3. Minutes Approval – February 3, 2018	Motion: Erik Brown Second: Sherlynn Der
4. Report – President <ul style="list-style-type: none"> • Kiwanis Music Festival date has been confirmed: <ul style="list-style-type: none"> – Date: Saturday, April 2st Location: Old Strathcona Performing Arts Centre (8426 Gateway Blvd.) Morning: Classes & Ensembles Afternoon: Orchestras <i>*Exact times are still to be determined</i> • Last month, the outstanding program fees were \$ 2,315. Since the last meeting, the Executive board collected the majority of the outstanding balance. Currently, there is 1 registrant that has not made <i>any</i> payments, and 2 that have made <i>partial</i> payments. The rest of the balance is due to registrants that refuse to submit volunteer deposits. • The Executives have begun issuing volunteer refunds to individuals (in order of completion, beginning with Sept/Oct Casino & Bingo). • The Board thanks Joanne MacDonald and Chamila Samarasekara for moving music stands to Strathern United Church for Orchestra 3 on February 15th. 	Sherlynn Der

<p>5. Report – Treasurer</p> <ul style="list-style-type: none"> • Accounts as of March 3rd, 2018: <ul style="list-style-type: none"> – General Operating: \$ 163,736.57 – Casino: \$ 73,331.17 – Bingo: \$ 3,372.62 	<p>Sherlynn Der (Annie unable to attend)</p>
<p>6. Unfinished Business</p> <p>a. Promotional Ideas</p> <ul style="list-style-type: none"> • Kelvin Yong and Teresa Lank are not present Executives received the 1st draft of the English/Mandarin brochure in January, but have not received the 2nd draft. • Other suggestions put forth by the group: <ul style="list-style-type: none"> – FaceBook <i>Holly McCabe found the program through a post on an Edmonton Homeschool page</i> – Instagram It was noted that any photo posts made to a possible MEP account must not contain any children who have not agreed to the <i>Photography Policy</i> <p>The Executive will send these ideas to the head of the Social Media Committee, Karen Hipson (not present).</p> <p>b. Performances</p> <ul style="list-style-type: none"> • Joanne MacDonald and Raymond Lai are not present. <p>c. 2018-2019 Season Planning</p> <ul style="list-style-type: none"> • Sherlynn Der reached out to the current MEP Teachers/Conductors to confirm if they will continue in the 2018/2019 Season – the majority have responded, though a few are still undecided. Of the instructors that are now confirmed, one will be decreasing their number of committed days and the others will not be taking on any more classes. As such, it will be difficult to provide new Beginner classes and the Board may have to consider combining the higher class levels and/or hiring new instructors. The Music Enrichment Program was founded in 1959 and has exhausted much of its resources, making it difficult to find qualified individuals that are able to work effectively with groups of young children. Any person interested in applying for a teaching position can contact Sherlynn directly via email (sherlynn@musicenrichment.ca). • The group discussed posting a general ad for positions on Kijiji, University bulletin boards, and contacting the local and surrounding School Boards. <ul style="list-style-type: none"> – Patricia Estabrooks informed the group that SchoolZone is a restricted forum; therefore MEP cannot post to it. – Linda Sahli suggested sending a request to the Alberta Teachers Association, which is independent from the School Boards, asking them to include a MEP position ad in their Member Newsletters. 	<p><i>Tabled to next meeting</i></p> <p><i>Tabled to next meeting</i></p>

- Sherlynn Der will begin contacting the current host schools to confirm availability for the upcoming season and look into potentially securing new schools, should MEP hire additional instructors.

d. Rental Spaces

- Since funding was cut in 2013, all host schools have been provided free of charge to MEP by each individual Principal. The only times MEP has had to pay for space was when Victoria School was unable to accommodate the Orchestras.

Sylvia Li, Linda Sahli and Holly McCabe suggested that parents could advocate for the program by:

- Writing letters to the host schools expressing appreciation that the school allows MEP to conduct classes in their spaces.
- Personally approaching a school Administration to thank them for currently supporting the program, or to potentially secure a new host location.
- Creating group cards from the children to give to the host school.

The Board will look into arranging and executing these ideas.

e. Year End Concerts

- Class Concerts will take place on two days:

Ascension Lutheran Church
8405 83 Street NW

Tuesday May 15th, 2018
Wednesday May 16th, 2018
Rehearsal: 6 PM
Concert: 7 PM – 8 PM
**these times are tentative*

Emails have been sent to each of the teachers regarding class performance times. Teachers will directly notify their classes on which day and what time they are to perform.

- Orchestra Extravaganza:
Robert Tegler Student Centre
Concordia University of Edmonton
7128 Ada Blvd.

Sunday May 27th, 2018
Set-up: 1 PM
Rehearsal: 1:30 PM
Concert: 3 PM

Emails will be sent out regarding dress codes and times.

- Volunteers will be required on all three days.
 - Moving chairs/music stands
 - Collecting admission fees (\$5)
 - Handing out programs
 - Selling chocolates

An email outlining the positions will be sent to Members.

<p>7. New Business</p> <p>a. String Replacements</p> <ul style="list-style-type: none"> Patricia Estabrooks contacted Mickey Cameron and Judy Lewis, both have agreed to help facilitate another Violin String Replacement date (<i>to be determined</i>) for the current renters of MEP. <p>The Registrar will send an email to see which renters are interested in this opportunity before a date is formally set.</p> <p>f. Registration and Rental Fees for 2018/2019 Season</p> <ul style="list-style-type: none"> Instrument Rental fees will be increased from \$100 to \$125 for the 2018/2019 Season. <ul style="list-style-type: none"> All Violin rentals will include a shoulder rest The Rogers Grant will be used to purchase higher quality bows for rental instruments. Class/Orchestra Registration fees will not change. 	<p>Motion: Erik Brown Second: Linda Sahli</p>
<p>8. Other Items</p> <p>a. Grants</p> <ul style="list-style-type: none"> Linda Sahli asked if anyone was looking into grants that the program may be eligible for. The Board informed the group that Raymond Lai had volunteered to do this but that they are unsure if he had made any progress thus far. <p>b. Year End BBQ</p> <ul style="list-style-type: none"> Sylvia Li suggested MEP hold the Instrument Returns during a Year End BBQ to potentially fundraise and get businesses involved as in previous years. <ul style="list-style-type: none"> The Board felt it may be difficult to assess rental instruments in that setting, and reminded the group that anything social must be motioned, voted on and, if passed, coordinated by the Members. Additionally, MEP has a much lower number of students this season compared to previous years, which could impact the success of such events. <p>c. Class Levels to be Offered Next Season</p> <ul style="list-style-type: none"> Holly McCabe inquired about which class levels will be offered in the upcoming season. <ul style="list-style-type: none"> This will depend on the number of students that decide to continue. If there are less than there are currently, teachers will have time available to offer beginner level. Should the majority decide to continue, the higher levels may be combined. 	
<p>9. Next Meeting</p> <p>Date: Saturday April 14th, 2018 Time: 10:00 AM Location: #210, 11803 125 Street</p>	
<p align="center">MEETING ADJOURNED: 11:04 AM</p>	