

April Meeting Minutes

Type of Meeting: General

Called by: Edmonton String Players Association

Date: April 6, 2019

Time: 10:00 AM

Location: #210, 11803 125 Street



ATTENDEES	
Sherlynn Der	Christine Mercier
Patricia Estabrooks	Sheila Albect
Courtney Cline	Brian Dunsmore
Christine Daum	Judy Lewis
Jack Mah	Qiuli Xu
Lisa Jespersen	Brant Wipperman
Jason Row	Jingyi Ao
Andrew Hoskins	Fang Yang
Walker Xu	Guillaume Tardif

MINUTES	
CALL TO ORDER: 10:11 AM	
1. Introductions	Round Table
2. Agenda Approval	Motion: Brian Dunsmore Second: Christine Daum
3. Minutes Approval – May 6th, 2019	Motion: Jack Mah Second: Jason Row
4. Report - President <ul style="list-style-type: none"> • Volunteers are still needed for Bingo/Casino (PM) Dates <ul style="list-style-type: none"> – Bingo Saturday, April 27th: 8/10 spots filled Wednesday, May 22nd: 7/10 spots filled – Casino May 29th AM: All spots have been filled PM: 5 volunteers and 4 spares needed May 30th AM: All spots have been filled PM: 3 volunteers and 4 spares needed <p>The Registrar has been phoning members who have not yet volunteered this season, and emails were sent out informing parents & teachers of Casino dates. Members are urged to spread the word and recruit other to volunteer as these fundraising opportunities play an integral role in the continuation of the Program.</p>	Sherlynn Der

5. Report – Treasurer

- Accounts as of April 6th, 2019:
 - **General Operating:** \$ 189,915.92
 - **Casino & Bingo:** \$ 7,181.58
 - **ETransfer:** \$ 0.00

Sherlynn Der

(Treasurer unable to attend)

6. Review & Revision of ESPA Bylaws – Major Changes

i. ADDITIONS

- **Definitions:**
 - AGLC
 - CRA
 - Meeting
- **Descriptions:**
 - 6.2.5** The Treasurer shall:
“– attend the meetings of the Association, the Board and the Executive Committee;”
 - 8.10** Special Meetings
“a. by a resolution of the Board of Directors to that effect; the resolution must state the reason for the Special Meeting and the motion(s) intended to be submitted at this Special Meeting or”
 - 9.6.1** – A Special Resolution must be passed each time debentures are issued.”

ii. REVISIONS

- **Rewording:**
 - 2.1.6** Executive
 - 2.1.10** Special Meeting
 - 2.1.11** Special Resolution
 - 8.2** Quorum
 - 8.4** Motions between Meetings
 - 8.5** Failure to Give Notice of Meeting
 - 8.8** General Meetings of the Membership

iii. REMOVALS

- **4.1** Governance and Management of the Association
“The Board may hire a paid administrator to carry out management functions under the directions and supervision of the Board.”
- **5.4** Vacancies
“This position remains vacant until the Annual General Meeting.”
- **Article 7.0** Committees
 - 7.2** – “a. Executive Committee”
 - 7.2.1** – The Executive Committee consists of the President, Vice President, Secretary, and Treasurer and is responsible for:
 - a. planning agendas for Board meetings;
 - b. carry out emergency and unusual business between Board meetings;
 - c. reporting to the Board on actions taken between Board meetings; and
 - d. carrying out other duties as assigned by the Board.
 - 7.2.2** – a. preparing a slate of nominees for the President’s position;
 - 7.3** – Paid Administrator (Program Coordinator / Executive Director). The Board may hire a paid administrator to carry out assigned duties.
 - 7.3.1** – The Paid Administrator reports to and is responsible to the Board, and acts as an advisor to the Board and to all Board Committee. The Paid Administrator does not vote at any meeting.
 - 7.3.2** – The Paid Administrator acts as the administrative officer of the Board in:
 - attending Board, and other meetings, as required;

- hiring or contracting, supervising, evaluating and releasing other employees, contractors and volunteers;
- periodically evaluating and updating policies and procedures for Board approval;
- interpreting and applying the Board's policies and procedures;
- keeping the Board informed about the affairs of the Association;
- maintaining the Association's books;
- preparing budgets for the Board approval;
- planning programs and services based on the Board's priorities; and
- carrying out other duties assigned by the Board.

- **8.3.5** – The President decides any dispute on any vote. The President decides in good faith, and this decision is final.

7. Important Upcoming Dates

- Annual General Meeting
Ascension Lutheran Church, May 4th at 10 AM
- Bingo:
Saturday, April 27th
Wednesday, May 22nd
- Casino:
Wednesday, May 29th
Thursday, May 30th

8. Next Meeting

Date: Saturday, May 4th, 2019

Time: 10:00 AM

Location: Ascension Lutheran Church (8405 83 St NW)

MEETING ADJOURNED: 12:38 PM