

# November

## Meeting Minutes

Type of Meeting: Board Meeting

Meeting Called by: Edmonton String Players Association

Date: November 23<sup>rd</sup>, 2019

Time: 10:00 am

Location: MEP Office



| ATTENDEES                      |                |                 |                |
|--------------------------------|----------------|-----------------|----------------|
| Svitlana Remniakova-Ostrovskva | Christine Daum | Derrick Schmuhl | Courtney Cline |
| Patricia Estabrooks            | Jack Mah       | Judit Jenei     | Jihyung Choi   |
| Noreen Hoskins                 | Weiping Chen   | Hui Zhu         | Doris Lunardon |
| Junsheng Zhang                 | Gina Salcedo   | G. Tardif       | John Bach      |
| Lisa Jespersen                 | Elisa Ho       | Dali Skobic     | Brad Bach      |
| Johnny Hua                     | Sandy Hamm     | Susan Yoo       | Sherlynn Der   |

| MINUTES  |                |
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| <b>CALL TO ORDER:<br/>10:00AM</b>  |                |
| <b>1. Introductions of all attendees</b>   | Round Table    |
| <b>2. Agenda approval</b> <ul style="list-style-type: none"> <li>Motion was carried to proceed with agenda and minutes approval - Motion: Noreen Hoskins, Second: Jihyung Choi</li> </ul>  | Round Table    |
| <b>3. Agenda approval</b> <ul style="list-style-type: none"> <li>Motion was carried to proceed with agenda and minutes approval - Motion: Doris Lunardon. Second: Susan Yoo</li> </ul>   | Round Table    |
| <b>4. Report – President</b> <ul style="list-style-type: none"> <li>Christina Barry was not available to attend and Christine Daum reported in her place under agenda categories of: (a) Volunteer opportunities (b) Instrument Sale (c) Concerto Competition later in the meeting.</li> </ul>   | Christine Daum |
| <b>5. Report – Treasurer</b> <ul style="list-style-type: none"> <li>Operating Account: \$220, 477.13</li> <li>Bingo/Casino Account: \$68, 034.12</li> <li>E-Transfer Account: \$0.00</li> <li>2 Parent volunteers assisted in auditing the financial records in October and information was filed with the corporate registry and CRA on November 1<sup>st</sup>, 2019.</li> </ul> | Sherlynn Der   |

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| <p><b>6. Program Coordinator Report</b></p> <ul style="list-style-type: none"> <li>Information regarding Winterfest was provided - The event is to take place at Concordia College on December 15<sup>th</sup> at 3:00 pm. Price is \$5.00 and kids 10 and under will be free. Teachers of Orchestra Students will be placed on a guest list and provided free admission. While Winterfest is a performance for individuals currently participating in Orchestra(s), all parents, teachers and children are encouraged to attend.</li> <li>People are encouraged to join the orchestra and intake and auditions are ongoing throughout the year.</li> <li>Updates on potential new spaces for the MEP office were discussed - Patricia Estabrooks and Christine Daum have visited two potential sites: Ascension Lutheran Church and St. John's Lutheran Church. The pros and cons of the potential spaces were discussed and there is a focus on the need for stability for both the Orchestra rehearsal space and operating office. Both sites have a cost of \$1,500.00 per month and have room for both office operations and Orchestra rehearsals.</li> <li>Motion was made to move MEP operations and Orchestra to Ascension Lutheran Church on February 01<sup>st</sup>, 2020- Motion: Noreen Hoskins, Second: Judit Jenei - Vote taken and <u>motion carried</u>.</li> <li>The start of moving logistics were discussed and initial planning will be reported back to membership in January 2020.</li> <li>The newest teacher, Svitlana was introduced to the membership</li> <li>Unpaid fees: A new plan was discussed to recover unpaid fees for students currently involved with programming. Notices will be sent out by December 13<sup>th</sup>, 2019 and those with outstanding payments after receiving notification will be asked to discontinue participation.</li> </ul> | <p>Patricia Estabrooks</p> |
| <p><b>7. Volunteer Obligations / Updates</b></p> <ul style="list-style-type: none"> <li>Bingo dates are set and volunteers have been confirmed for November, December &amp; January.</li> <li>On November 26<sup>th</sup>, 2019 MEP will receive their allocated Bingo dates for March and June 2020 at which point, the registrar will send out an email to all of the parents that have outstanding volunteer commitments.</li> <li>A reminder was provided that each parent has a 5-hour obligation for Bingo, or in the case that working a Bingo is not possible, another MEP-related volunteer position over the course of each season.</li> </ul>  | <p>Christine Daum</p>      |
| <p><b>8. Instrument Sale - November 30<sup>th</sup>, 2019</b></p> <ul style="list-style-type: none"> <li>Information was provided on the next MEP instrument sale, and an email with further details will be circulated to membership.</li> </ul>   | <p>Christine Daum</p>      |

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| <p><b>9. Concerto Competition</b></p> <ul style="list-style-type: none"> <li>• Information item: there will be a Concerto Competition on March 3<sup>rd</sup>, 2019 at First Presbyterian Church.</li> <li>• Requirements are that it must be a complete concertino or concerto at an appropriate level, it must be performed with an accompanist and memory is an asset.</li> <li>• Money will be provided for first and second place in the competition.</li> <li>• No registration fee.</li> <li>• Depending on the number of registrants, everyone will be sorted out by age.</li> <li>• Minimum categories will be Music Enrichment Orchestra and Singing Strings Orchestra.</li> <li>• A flyer with full details will be circulated to membership by Christina Barry.</li> </ul> | Christine Daum                   |
| <p><b>10. Fundraising Proposals</b></p> <ul style="list-style-type: none"> <li>• Noreen Hoskins presented the idea of developing a fundraising pool capitalizing on alumni and organizing a fund-raising Gala and possible multi-generational endowment fund for MEP. It was suggested to create survey initiative that gauges interested with existing membership and families that have been active with MEP over the years.</li> <li>• Christine discussed ideas brought to MEP by Karen Hipson - an online fund raising initiative titled Flipgive, Fundsript and Bear Tracks Ice Melt.</li> <li>• General fundraising was tabled and will be added as a standing item for future meetings.</li> </ul>   | Noreen Hoskins<br>Christine Daum |
| <p><b>11. Open Forum</b></p> <ul style="list-style-type: none"> <li>• Chamber Music organization was brought up and will be discussed with Patricia separately following the meeting.</li> <li>• Patricia mentioned that she will be approaching the Rotary Club requesting a targeted donation to specifically assist with rental costs for MEP.</li> </ul>   | ALL                              |
| <p><b>12. Proposed Meeting Dates:</b></p> <ul style="list-style-type: none"> <li>• No general meeting in December 2019</li> <li>• Thursday, January 16<sup>th</sup>, 2020 @ Ottwell</li> <li>• Saturday, February 22<sup>nd</sup>, 2020 @ To be announced</li> <li>• Thursday, March 19<sup>th</sup>, 2020 @ Ottwell</li> <li>• Saturday, April 18<sup>th</sup>, 2020 @ MEP Office</li> <li>• Saturday, May 16<sup>th</sup>, 2020 @ MEP Office (likely the AGM)</li> </ul>   | ALL                              |
| <p><b>13. Meeting Adjourned</b></p> <ul style="list-style-type: none"> <li>• Meeting was Adjourned at 11:28 am</li> </ul>  | ALL                              |