

# Meeting Minutes

Type of Meeting: General Meeting

Meeting Called by: Edmonton String Players Association

Date: February 10<sup>th</sup>, 2022

Time: 7:00 pm

Location: Ascension Lutheran Church 8405 83<sup>rd</sup> street,  
Edmonton AB T6C 2Z2

ATTENDEES			
Karen Hipson, President	Maryse Bouchard, Vice President	Jin Feng, Treasurer	Andrew Hoskins, Grant Committee
<b>Regrets:</b>	Kelli Scherr, Secretary	Guillaume Tardif, Director at Large	Kathy Walters

  

MINUTES	
<b>CALL TO ORDER: 7:00 pm</b>	
<p><b>1. Agenda approval</b></p> <ul style="list-style-type: none"> <li>Motion was carried to proceed with the agenda approval - Motion: Karen Hipson Second: Maryse Bouchard</li> </ul>	Round Table
<p><b>2. Fundraising</b></p> <ul style="list-style-type: none"> <li>Fundraisers ready to hand out tonight:               <ul style="list-style-type: none"> <li><i>Kathy was unable to be here due to a personal emergency.</i></li> </ul> </li> </ul>	Kathy Walters
<p><b>3. Grants Update</b></p> <ul style="list-style-type: none"> <li>Edmonton CIOG               <ul style="list-style-type: none"> <li>Will be completed by the 14<sup>th</sup>. Deadline is the 16<sup>th</sup>.</li> </ul> </li> </ul>	Andrew Hoskins
<p><b>4. Year End Concert Plans</b></p> <ul style="list-style-type: none"> <li>Judit suggests the German Club.</li> <li>Patricia agrees that this is a nice venue and big enough, though suggests that there might be a need for microphones/speakers.</li> <li>Would need parent volunteers to bring over stands.</li> <li>Authorize Judit to go ahead and get the information on cost, availability, capacity, rules.</li> <li>\$500 if we don't want any food, rent is reduced if they provide refreshments.</li> </ul>	

<ul style="list-style-type: none"> <li>• Capacity is 500 people.</li> <li>• Judit to confirm the cancellation policy.</li> <li>• Accept donations at the door, not a specific admission rate.</li> <li>• Motion to authorize Judit to book the German Club at a total cost of up to \$1000.00. First choice of date May 28<sup>th</sup>. Motion: Maryse Bouchard Second: Jin Feng <b>Carried.</b></li> </ul>	
<p><b>5. T-shirts/Hoodies</b></p> <ul style="list-style-type: none"> <li>• Judit has been in touch with one company about a design – she will bring information to the board when it’s finished. They don’t need a lot of lead time for an order, can produce 30 shirts in one day.</li> <li>• Bonnie Doon mall has a t-shirt printing shop that Andrew suggests looking into as another option. <i>Edmonton Garment Printing &amp; Embroidery.</i></li> <li>• Thoughts on having kids wear them for concerts? Ask the conductors about this.</li> <li>• Jin is okay with people sending e-transfer to pay for t-shirts to <a href="mailto:registrar@musicenrichment.ca">registrar@musicenrichment.ca</a>. Judit keep track of orders.</li> </ul>	
<p><b>6. AGM</b></p> <ul style="list-style-type: none"> <li>• Date for 2022 AGM : it would be preferred to move it to October</li> <li>• Motion: Karen Hipson Second: Maryse Bouchard</li> <li>• <b>Carried.</b></li> </ul>	Round Table
<p><b>7. Planning</b></p> <ul style="list-style-type: none"> <li>• Confirm with Patricia whether she would like to continue in any role as conductor, advisor, volunteer, or as an on-call substitute?</li> <li>• Confirm with Miriam whether she wants to continue with the adult ensemble on the current schedule (2:00 p.m. and 7:00 p.m. on Thursdays) and also the youth orchestra at 5:30 on Thursdays.</li> <li>• Confirm with Petar whether he will be available in the fall to resume Singing Strings.</li> <li>• Additional conductor(s): Consult with current conductors and Guillaume about possible recruitment of senior students, recent graduates, or other contacts.</li> <li>• <b>Maryse will pursue this.</b></li> <li>• All conductors need to renew their abuse training prior to the fall season starting. In the past it has been done by reading a document prepared in-house and signing off on having done so. Karen has requested information on pricing from Plan to Protect, which is video based and provides a certificate of completion.</li> </ul>	Round Table

<ul style="list-style-type: none"> <li>• We should follow up with our insurance company to verify what kind of training our policy expects us to have provided, and to whom. (conductors, volunteers, board?)</li> <li>• <b>Karen send info to Andrew to check in on.</b></li> <li>• Our lease is still not in writing; <b>Karen to follow up</b> with the church committee. In addition to the need for planning ahead, we also need to discuss the use of the sanctuary by the adult ensemble through the spring as the church adjusts to the changing covid restrictions.</li> </ul>	
<p><b>8. Upcoming Dates</b></p> <ul style="list-style-type: none"> <li>• March 3<sup>rd</sup>, 2022 is EPSB Teacher’s Convention – rehearsal yes/no? Patricia needs to plan for a surgery.</li> <li>• March 31<sup>st</sup>, 2022, is EPSB spring break – no rehearsal</li> </ul>	
<p><b>9. Covid updates</b></p> <ul style="list-style-type: none"> <li>• Provincial mask mandate lifted February 14<sup>th</sup> for 12 and under, February 28<sup>th</sup> for everyone.</li> <li>• City of Edmonton has a regional mask mandate in place indefinitely, therefore masks are still required in the church.</li> <li>• Motion that we will follow the city/church rules for masking and not EPSB as they are different now. Motion: Karen Hipson Second: Maryse Bouchard. <b>Carried.</b></li> </ul>	
<p><b>10. New Business</b></p> <ul style="list-style-type: none"> <li>• Treasurer needs additional help to keep up with bookkeeping. Karen will check with volunteers about accounting background or other skills that could help streamline it.</li> </ul>	
<p><b>11. Next Meeting Reminder</b></p> <ul style="list-style-type: none"> <li>• March 10<sup>th</sup>, 2022 at 7:00 pm</li> </ul>	

**12. Meeting adjourned**

- Adjourned at 8:15 p.m.